

## Notice to Contributors

Articles submitted to the *PJPA* should be approximately 5,000 words, either typewritten double spaced on 8.5" by 11" bond paper, or entered by computer (using Wordstar) in a 5.25" floppy diskette. A brief biographical sketch of contributors and abstracts of approximately 100 words should accompany the articles. The Editorial Board reserves the right to make the necessary editorial modifications including changes in the title of articles. If the articles are published, authors shall receive six complimentary copies of the issue where the articles appear.

As to style, contributors should take note of the new reference format to be used starting with the January 1990 issue. Source references will no longer be cited as endnotes, but will be acknowledged at a proper point in the text.

Articles submitted to the *PJPA* should follow these general guidelines in using the new reference format:

(1) The general format cites the source reference in the running text by enclosing in parentheses the last name of the author, year of publication and the relevant page number(s). No punctuation marks separate the author's name from the year of publication, but a colon separates the year from the page number.

In spite of shortcomings and failures, the existing political institutions are better than any other that might be established, . . . (Linz 1978:16).

(a) If the author's name is cited in the text, the year (and the page number) should follow in parenthesis.

In another study, Arthur R. Williams (1981) concluded. . .

Leach (1965:5) asks about relating abstraction to the data of empirical fieldwork. . . .

(b) If the same author is cited for two or more works published in the same year, the references should be distinguished by affixing the letters a, b, c, etc. to the year.

The need to go to Manila further undermines the local chief executive's capacity. . . (Walsh 1976a:151-2).

Their worst scenarios were more widely dispersed, except for centralization of local executive authority in the Presidency... (Walsh 1976b: 77-78).

(c) A series of references cited should be separated by a semicolon and enclosed within a single pair of parentheses.

A number of authors maintain that the Philippines always had a one-party political system prior to the 1986 special presidential elections (Milne 1969:182-3; Locsin 1969:201; Ventura 1986:52)

**(d) For institutional authors, a shortened identification should be supplied.**

In 1975, the top 20 percent of income recipients from urban areas accounted for 53.3 percent of the total income (ISSI 1979:10).

**(2) Full bibliographic information should be supplied at the end of the text, under the label References.**

**(a) All sources cited in the text should be listed alphabetically by author, and within the same author, by year of publication.**

**(b) Year of publication should be separated from the rest of the bibliographic entry and placed directly under the author's name.**

References cited in the examples above would appear as follows:

### References

Institute for Small Scale Industries (ISSI)

1979                      *Entrepreneurship and Small Enterprises: The Philippine Experience.*  
Quezon City: University of the Philippines.

Leach, Edmund

1965                      *Political System of Highland Burma.* Boston: Beacon Press.

Linz, Juan J.

1978                      The Breakdown of Democratic Regimes: Crises, Breakdown and  
Reequilibration. In Juan J. Linz and Alfred Stepan, eds. *The  
Breakdown of Democratic Regimes.* Baltimore: The Johns Hopkins  
University Press, pp. 1-113.

Locsin, Teodoro M.

1969                      The Two-Party system and Democracy. In Jose V. Abueva and  
Raul P. de Guzman, eds. *Foundation and Dynamics of Filipino  
Government and Politics.* Manila: Bookmark Inc.

Milne, R. S.

1969

The Filipino Party System. In Jose V. Abueva and Raul P. de Guzman, eds. *Foundation and Dynamics of Filipino Government and Politics*. Manila. Bookmark Inc.

Ventura, Eva Duka

1986

The Nature and Philippine Political Party System and the Role of Political Parties in Philippine Political Government, Focusing on the May 1984 Parliamentary Election. Paper presented at the EROPA Regional Conference on Comparative Study of Electoral Systems in Asia and the Pacific. Quezon City. 2-6 February.

Walsh, Thomas P.

1976a

Executive Time Utilization in the Philippine Provincial Governorship. *Philippine Journal of Public Administration*. 20(1) (April):139-161

1976b

Perceptions of Gubernatorial Authority: Aspects of the 'Reality World' of the Philippine Provincial Governor. *Philippine Journal of Public Administration*. 20(1) (January): 68-100.

Williams, Arthur R.

1981

Center, Bureaucracy, and Locality: Central-Local Relations in the Philippines. Ph. D. dissertation, Cornell University.

The use of content footnotes to clarify text or to supply additional information is allowed but not generally encouraged. Table footnotes should be placed directly under the specific table. Information regarding the author, acknowledgements by the author and credits should appear as footnote to the title page.

Contributors are encouraged to see the January 1990 issue and succeeding issues for further examples.